

Vacancy: Internship Booking Assistant Earth Beat Amsterdam

Company description

Earth Beat has been an agent for artists from all over the world for many years. Groups of all continents vary from traditional to innovative cross-over bands that have developed their own style. Some of them are incredibly popular in their own country and about to conquer the rest of the world, other are on their way to be established in their own country by playing in all corners of the world first.

Vacancy description

From September 2018 onwards, we are looking for a Booking Assistant Intern for 5-6 months. You will intern in a dynamic and informal company in the centre of Amsterdam. In your position as assistant booking intern, it is important that you organise details around concerts. Your main responsibilities will be all logistical tasks such as travel options for a booking, but also to communicate with artists and to set up itineraries with the information given by the bookers. Besides this, you will get the opportunity to do bookings yourself.

Profile Intern

- Affinity with music
- You know your way around MS Office (word, excel)
- Enthusiastic, flexible, accurate, eager to learn, proactive and have good communication skills.
- An attitude to be able to work independently
- An ability to think analytically
- Available in weekends and evenings.
- You speak/write English fluently. Speaking/ writing Dutch fluently is a bonus but not a must.
- Bonus: you have some experience in this area already.
- You are available 3 to 4 days a week.
- Minimum education level: HBO.

What do we offer?

An exciting internship of around 5-6 months in which we expect you to be able to work independently. If you have affinity with music and the organisation of events and would like to get some practical experience? Please contact René van Bodegom:

tel + 31(0)20-6279518

e-mail rene@earthbeat.nl

website: www.earthbeat.nl



Enkele artiesten van ons (inter)nationale roster: Songhoy Blues, Jambinai, Gaye Su Akyol, Pat Thomas, en Shantel.

In recente jaren stonden onze acts onder andere op Lowlands, Down The Rabbit Hole, Zwarte Cross, North Sea Jazz, Le Guess Who?, Oerol, Into The Great Wide Open, Sziget, Glastonbury, Roskilde, Paradiso, De Melkweg, TivoliVredenburg, Annabel.